

RECRUITMENT TEMPORARY EMPLOYMENT

APPOINTMENTS UNDER THIS TEMPORARY AUTHORITY DO NOT INCUR FEDERAL SERVICE STATUS

APPLICANT SUPPLY FILE SYSTEM ANNOUNCEMENT

SUBJECT TO THE PROVISIONS OF THE
DOD PROGRAM FOR THE STABILITY
OF CIVILIAN EMPLOYMENT

Announcement NO: **ASF-2(03)**

OPENING DATE: **April 28, 2003**

CLOSING DATE: **April 28, 2003**

****NOTE: CURRENT VACANCIES ARE FOR
SUMMER EMPLOYMENT AND NOT TO
EXCEED 1 SEPTEMBER 2003. THIS
APPOINTMENT DOES NOT LEAD TO
PERMANENT STATUS.**

POSITION: **Laborer, WG-3502-01, \$10.10 PH 1st Step**

LOCATION: **Marine Corps Logistics Base, Albany, Georgia**

DUTIES OF THE POSITION: The incumbent(s) of the position(s) will perform simple manual tasks which require no training or experience. These duties involve light to moderate physical effort and normally require the use of simple tools.

QUALIFICATION REQUIREMENTS: Acceptance of applications for this announcement will be limited to students currently pursuing any of the following educational programs: High School Diploma or General Equivalency Diploma (GED); Vocational/Technical Certificate; Associate Degree; Baccalaureate Degree; Graduate Degree; or Professional Degree.

****VERIFICATION OF CURRENT STUDENT STATUS IS REQUIRED AND MUST BE
SUBMITTED WITH YOUR APPLICATION. IF RECENTLY GRADUATED FROM
HIGH SCHOOL, YOU MUST SUBMIT A COPY OF YOUR LETTER OF
ACCEPTANCE TO ATTEND A POST-SECONDARY EDUCATIONAL INSTITUTION.
FAILURE TO SUBMIT ALL REQUIRED FORMS ALONG WITH STUDENT
VERIFICATION WILL RESULT IN AN INELIGIBLE RATING AND NO FURTHER
CONSIDERATION WILL BE GIVEN TO YOUR APPLICATION****

WHO MAY APPLY: All United States citizens who are at least 16 years of age at the time of appointment. Male applicants between the ages of 18 and 25 are eligible for appointment only after registering with the Selective Service System. There are no written or skills tests for these jobs.

FORMS REQUIRED:

- (1) Application for Student Temporary Employment Program.

(2) Male applicants born after 31 December 1959 and have attained 18 years of age, must submit certification of Selective Service Registration status.

(3) DD-214, if claiming veterans preference.

(4) Any student selected for employment that is under the age of 18 must provide a work permit at the time of appointment. This permit may be obtained from the Georgia Department of Labor or from the school currently attending.

WHERE TO FILE: Applications must be received in Building 3010, Civilian Human Resources Office - Southeast, Marine Corps Logistics Base, Albany, Georgia 31704-0319, or postmarked no later than the closing date of this announcement . Because of the expected large volume of applications, CHRO will not acknowledge or return applications. Only those applicants who are selected for appointment will be notified.

Mailing address for filing application:

UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
Civilian Human Resources Office - SE
Personnel Operations Branch
814 Radford Boulevard STE 20319
Albany, Georgia 31704-0319

*****FAILURE TO FURNISH COMPLETE INFORMATION/DOCUMENTATION WILL RESULT IN AN INELIGIBLE RATING AND NO FURTHER CONSIDERATION WILL BE GIVEN TO YOUR APPLICATION****

ALL QUALIFIED CANDIDATES WILL RECEIVE CONSIDERATION FOR THIS POSITION WITHOUT REGARD TO POLITICAL OR RELIGIOUS AFFILIATION OR NON-AFFILIATION; MARITAL STATUS; RACE; COLOR; RELIGION; SEX; AGE; NATIONAL ORIGIN; NON-DISQUALIFYING PHYSICAL OR MENTAL DISABILITY OR ANY OTHER NON-MERIT FACTOR.